Minutes for STAC Chair Teleconference, 29 June 2018
11 AM to Noon, EDT

1. Looking ahead to the 2020 Annual Meeting and STAC Involvement:
AMS President Elect Jenni Evans provided an overview of her vision for the Society's centennial year and her theme for the 2020 Annual Meeting. She emphasized her plans for the meeting entitled, "The AMS Past, Present and Future: Linking Information to Knowledge to Society (LINKS)." Use these links to access her draft plans including her Program Committee leaders.

- **AMS 2020 Annual Meeting - Theme Elaboration**
- **AMS 2020 Annual Meeting, Draft Plan Bullets**

We reviewed which boards and committees are planning to have conferences at the Boston 2020 meeting as well as those that will have specialty conferences during the 2019 centennial year. A preliminary list is shown at **this link**, but you should alert Claudia Gorski if you note any inaccuracies.

Jenni responded to a question from Scott Collis (Vice-Chair of Radar) asking if she was working to break down "silos" between different aspects of our profession. She confirmed that this was indeed a goal she is pursuing. Kris Ebi (Chair of Environment and Health) inquired about joint sessions and available space with the goal of having joint sessions easily accessible and nearby to allied sessions. Jenni and Claudia confirmed that this is the intent.

2. AMS Centennial Celebration and Genealogy Project (5 minutes):
Jinny Nathans (AMS Archivist and Librarian) gave an overview of plans for the centennial and the genealogy project. In terms of STAC B/C involvement in the celebration, there are several approaches that can be pursued:

- At conferences, you may choose to have an oral or poster presentation in which the accomplishments of your B/C are highlights to include efforts of past chairs and members
- On your B/C website, you might add a Membership History tab as Mountain Meteorology has done (https://www.ametsoc.org/index.cfm/stac/committees/committee-on-mountain-meteorology/membership-history/) or perhaps a list of past conferences/symposia and themes.

3. AMS Community: Jordan Stillman (AMS Member Community Coordinator) provided an overview of the AMS Community (https://community.ametsoc.org/home) and explained how it can be a useful tool for our activities. She noted that there is a secure community for each STAC Board and Committee's particular use and talked about the Communities many features, including discussions, the library, announcements, and events. Stillman further clarified that the Community can replace email for most

purposes. Finally, she encouraged us to use the Open Forum to let AMS members know about committee opportunities and to find new members. A basic community primer can be found in the AMS Community Quick Start Guide here: https://docs.google.com/document/d/1pmnRUBb5RUspE_0tDYrW1l-eBvnrwOzk_ix_xM5TMwY/edit?usp=sharing. Also check out this notice from Beth Farley (AMS Member Services) which provides a brief introduction your B/C community: https://community.ametsoc.org/communities/community-home/digestviewer/viewthread?GroupId=1003&MessageKey=00302cbe-3460-4603-b83c-ea18389f4a61&CommunityKey=4de050b7-d22f-4685-951b-122daf4f08fd&tab=digestviewer&ReturnUrl=%2fbrowse%2fallrecentposts#bm00302cbe-3460-4603-b83c-ea18389f4a61.

4. Discussion items regarding preparing for and conducting conferences and symposia: Claudia Gorski (AMS Director of Meetings) talked about the 2020 Annual Meeting in Boston and asked that board and committees confirm with her their plans for activities during the meeting in Boston. It is not too late to let her know of requests for hosting a symposium or town hall meeting. She also confirmed that she will provide the training session for program chairs again this coming January in Phoenix (probably on Sunday, Jan 6th)

5. Recognition efforts for STAC B/C Chairs and Members (update).
    - Certificates are being sent to all B/C members upon completion of their terms
    - Small plaques for those who complete terms as B/C chairs are in the works but not yet implemented. Beth Farley indicates that plaques should be in the mail before August 1st.
    - Name tag ribbons for B/C chairs and for program chairs are now available at the Annual Meeting and specialty conferences. You probably need to request them when you check in at the registration booth as a process to automatically provide you with the ribbon is not yet in place.

6. We ask that you request each new prospective board and committee members to read the **STAC Board/Committee Best Practices** document. The goal is to give those joining us a feel for what being a STAC volunteer involves and how they can be a fully contributing member of your board or committee. Of course, you should also encourage your existing members to review the document as well. As always, we are open to any suggestions you may have for improving the document and making it fully applicable to your needs. Note: we just updated the document on June 29th.

7. Board/Committee updates to STAC Commissioners
    - We reviewed that the only requirement in terms of B/C updates to the Commissioners is to send in a conference/symposium summary shortly after they take place and post the summary on your website

- That being said, we noted that it would be helpful to periodically let the commissioners know of any significant activity involvements for your B/C. This might include completing a new or updated AMS statement, instituting a webinar series, or any other innovative activity.

8. AMS Awards process:
    - Our thanks to all who were involved in judging the AMS-level awards this year. The Awards Oversight Committee approved of all our recommendations (Mitchell, Exceptional Specific Prediction, Reichelderfer, Landsberg, Biometeorology, Miller, Journalism, and Outstanding Contribution to the Advance of Applied Meteorology Awards) and the AMS Council will consider making formal approval of all recommendations in the coming weeks.
    - However, we need to ensure we comply with AMS policy to avoid conflicts of interests. Our rules (the Terms of Reference or ToRs) state that Committee (or Board) members will not be involved in the nomination process. It is fine for B/C members to urge our colleagues to make nominations for awards (but not with respect to specific individuals).
        - It is not appropriate for B/C members to submit nominations for awards that members of the committee will be judging. The AMS position is that if we were to do this, it might convey the appearance of a conflict of interest. Hence B/Cs should not divide into a nominating and judging sub-group. Please contact the Commissioners if you wish to further discuss the process.

9. The hour passed quickly and we were left with little time for comments/concerns/questions from B/C Chairs, Vice Chairs, representatives
    - We are always open to ideas for improving STAC. Of course, always reach out to us to help sort out any issues for the AMS Staff or by the Commissioners.