includes ensuring all the necessary files needed for a manuscript’s publication have been received, follow up with authors for any missing information, and provide assistance with any questions that arise throughout production.”

Additional responsibilities have included receiving and acknowledging author returns, and sending BAMS segments to press for typesetting.

Always eager for new opportunities, Beth also took on the position of books production and marketing coordinator in 2009.

“After working on journal production for two-and-a-half years, I’m excited at the prospect of tackling a new challenge and growing professionally, while being exposed to another facet of AMS publishing,” Beth says.

She joined the journals production team somewhat early on and enjoyed being able to help shape the operations of the team and optimize the workflow. While continuing her work with the journals, she now has the opportunity to do that again with the growing books program. She currently splits her time between journal and book production, which she finds is a great combination for her varying interests.

—Rachel S. Thomas-Medwid