

# Utah Chapter American Meteorological Society

## CONSTITUTION OF THE UTAH CHAPTER OF THE AMERICAN METEOROLOGICAL SOCIETY

### ARTICLE 1 – NAME

This organization shall be known as the Utah Chapter of the American Meteorological Society. Hereafter, in this constitution, it will be referred to as the Chapter, and the American Meteorological Society will be called the Society.

### ARTICLE II – OBJECTIVES

1. The objectives of the Chapter will be the development and dissemination of knowledge of meteorology in all its phases and applications, and the advancement of the aims of the Society.
2. To extend invitations to those eminent in the field of meteorology and associated disciplines to address the Chapter.
3. To sponsor general meetings of the Society in Utah.
4. To present and sponsor the candidacy of worthy members to the National offices in the Society.

### ARTICLE III – MEMBERSHIP

Any person interested in meteorology or a related science may become an active member of this organization upon payment of Chapter dues.

### ARTICLE IV – OFFICERS

1. The President shall hold membership in the National Society.
2. The elective officers of this Chapter shall be the President, Vice President, Secretary, and Treasurer. They shall be elected for a term of one year.
3. All officers will be elected during the month of April, and announced at the May meeting. All officers shall take office 1 July and shall serve for one year.

4. In the event the office of the President becomes vacant, the Vice President shall assume the office and duties of the President. In the event both the office of President and Vice President become vacant, the Executive Committee, with the Secretary acting as Chairperson, will call a special election within 45 days of the vacancy. In the event all above offices are vacant, the Treasurer will act as Chairperson of the Executive Committee.
5. Vacated offices not listed in paragraph 4 shall be filled by action of the Executive Committee, subject to approval of membership present at meeting.
6. The President, Vice President, Secretary, and Treasurer shall have the usual powers pertaining to their respective offices.
7. The Secretary shall notify the membership in writing of Chapter meetings.
8. In the absence of the President, meetings shall be presided over by the Vice President. In the absence of both the President and Vice President, the Secretary shall preside over the meetings and shall assume the duties thereof. In the absence of all of the above officers, the Treasurer will preside over the meetings and shall assume the duties thereof.

#### ARTICLE V – COMMITTEES

1. There shall be an Executive Committee, with the President serving as the committee Chairperson. This committee shall consist of all elective officers of the Chapter, along with the immediate-past President.
2. Additional committees shall be formed by the Executive Committee on an as-needed basis as deemed by the Executive Committee. Past examples of committees include:
  - a. A Program committee, consisting of three members – a Chairperson who was elected and two others who were appointed by the Executive Committee. The duties of this committee included:
    - i. To arrange program for meetings, including all necessary arrangements for materials, visiting speakers, places of meetings, and all miscellaneous necessities pertaining thereto.
    - ii. To advise the Secretary, Treasurer and Publicity Committee of the speakers, places, and times of meetings.
  - b. A Membership Committee, consisting of three members – a Chairperson who was elected and two others who were appointed by the Executive Committee. The duties of the Membership Committee included:

- i. Make all possible contacts with persons interested in meteorology and solicit their membership in the local and national organizations.
    - ii. Consider all applications for membership in the local organization as provided in the Constitution.
    - iii. Advise the Secretary-Treasurer of all applications for membership of this organization approved as provided in the Constitution.
  - c. A Publicity Committee, consisting of three members – a Chairperson who was elected and two others who were appointed by the Executive Committee. The duties of the Membership Committee included:
    - i. To make press releases concerning guest speakers and other newsworthy activities of the Chapter.
    - ii. To forward monthly reports on activities of the Chapter to the Society for publication in the Bulletin.
3. The President shall be an ex-officio member of all committees.
4. The Executive Committee shall act as a nomination committee and present at least one nominee for each position, to be presented at the April meeting.
5. Nomination for officers from the floor may also be made during the April meeting.

#### ARTICLE VI – DUES

1. The dues as suggested by the Executive Committee and approved by the membership are payable at the September meeting. Anyone who has not paid their dues by the January meeting is automatically suspended from active membership until the dues are paid, and may then be reinstated upon payment of their dues. As of September 2007, the dues are \$15.00 per year except that students are \$8.00/year.
2. Special assessments may be levied for the purpose of carrying out the organizational activities. Such assessments can only be made with the approval of two-thirds of the quorum as has been defined in the Constitution.

#### ARTICLE VII – MEETINGS

1. The chapter will hold meetings on a monthly or bi-monthly basis as determined by the Executive Committee. There will be no regular meetings during June, July, and August. Thursday will be the preferred day of the week for meetings.
2. All meetings will be held at a place and time selected by the Executive Committee.
3. All meetings will be announced in writing to all members at least five days prior to the meeting. The announcement will include the time and place of the meeting.
4. Seminars may be called by the President at any time provided that the members are notified of the meeting in advance.
5. Regular meetings shall be cancelled or dates of meetings changed by the President for special reasons, such as holidays conflicting with meetings, provided members are notified of the change.
6. The presiding officer shall not be entitled to a vote at a meeting except in case of a tie.
7. Robert's Rules of Order shall govern the meetings of this organization in all cases to which they are applicable, and in which they are not inconsistent with the Constitution of this organization.

#### ARTICLE VIII – FINANCES

1. Expenditures must be authorized by a majority of the Executive Committee.
2. Proper financial records must be maintained. Income and expenditures must be reported to the membership at every regular meeting.

#### ARTICLE IX – VOTING PROCEDURES

1. All elections of officers, as well as voting on changes to the constitution, will be conducted at a Chapter meeting, and will be done in the following manner:
  - a. Ballots will be sent out to members before the meeting. Ballots will also be available at the meeting.
  - b. All dues-paying members in attendance will be allowed to vote, with ballots being placed in a ballot box.
  - c. Those members not in attendance at the meeting can cast their ballot by mail. These ballots must be received by the meeting, and will be placed in the ballot box at the meeting. In order to ensure anonymity, ballots sent by mail should be sealed.

- d. Members not in attendance may also cast their ballots in writing by electronic means such as email. These ballots will be sent to the Secretary, and must be received in advance of the meeting. In order to ensure an accurate and fair process as much as possible, electronic ballots should be sent to multiple members of the Executive committee. Individuals not in attendance casting their ballot by means other than mail agree to give up their right to an anonymous ballot.
  - e. Ballots will be counted by a majority of the Executive Committee.
2. A majority vote of active membership shall be required for the election of officers.
  3. A two-thirds majority vote of all active members shall be required to amend the Constitution.
  4. A quorum shall be defined as more than one-fourth of the active membership and presence of a quorum shall be necessary for the transaction of official business not included in Article IX, paragraphs 2 and 3.
  5. All active members may vote.
  6. The nominees selected by the Executive Committee will be announced at the April meeting.
  7. Nominations of officers from the floor may also be made at the April meeting.

#### ARTICLE X – ENABLING

1. This Constitution shall become effective upon ratification.
2. Ratification shall be by two thirds majority vote of membership present, as defined by the 1942 Constitution of this Chapter.

Includes all amendments as of December 2007.