

**Board for Private Sector Meteorologists (BPSM)**  
**Mentoring Subcommittee Conference Call Summary**

Friday, August 15, 2008, 10:00-10:30 a.m. EDT

- Telecon Participants: Kyle Beatty, Ken Carey, and Kathy Strebe
  
- Summary: Due to the fact that August is rapidly flying by, our new electronic process for applications and survey is not quite ready, and Kyle's job workload has increased, we've decided to have Ken and Kathy help with parts of closing out and restarting our mentorship program (not dependent on new technology; thus able to make progress immediately) and allow Kyle and Brian Mardirosian (AMS webmaster) to concentrate on having the new electronic application process up and running by Sept 12.
  
- Action Items:
  - Kathy:
    1. Update/tweak last year's mentor/mentee thank-you note/run past team
    2. Send out the thank-you notes with last year's survey attached
    3. Schedule the next committee conference call for mid-late Sept
  
  - Kyle:
    1. Send Kathy list of the mentors/mentees email addresses
    2. Send Brian Mardirosian (AMS web master) our new timeline; set up call to work on finalizing the new application process
    3. Re-establish contact again with the advisors @PSU and OU
  
  - Ken:
    1. Update and pass by our team an email to the regular and student local chapters
    2. Contact Daphne LaDue @OU regarding a possible partnership with her group REU
    3. Promote our program at his Sept talks at PSU and Millersville
    4. Check with Bruce on how well the handing-out of brochures went at the conference
  
- Next Subcommittee Meeting: Mid-late September 2008